

**AGENDA
BOARD OF SELECTMEN
MONDAY, JULY 11, 2016**

6:30 p.m. – Convene Meeting in Open Session – Waquoit Meeting Room – Mashpee Town Hall

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

MINUTES

- Approval of the following: Monday, June 20, 2016 Regular Session

APPOINTMENTS & HEARINGS

- 6:30 – Public Comment
- 6:40 – Public Hearing: Application for Class I Dealer License, *Tesla Motors MA, Inc.*
- 6:50 – Public Hearing: Review of Outside Entertainment License, *Finally Dino's*
- 7:30 – Catherine Laurent, DPW Director, acceptance of bid recommendations:
 - a) Contract Extension, Mashpee Transfer Station
 - b) Paving & Catch Basin Adjustment
 - c) HVAC Control Service & Repair

COMMUNICATIONS & CORRESPONDENCE

OLD BUSINESS

- Adoption of priorities for FY 2017

NEW BUSINESS

- 1) Approval of Special Events Application for July 26, 2016, *Cape Cod Networking Fundraiser*
- 2) Acceptance of donation/gift of two (2) parcels of land to the Town for conservation use, *Clipper Ship Village of Mashpee Property Owners Association, Inc.*
- 3) Approval of date/time change for Mashpee Chamber of Commerce Annual Clambake, *new date/time: August 26, 2016 from 5:30 – 8:00 p.m.*
- 4) Approval of NStar Electric Co. dba Eversource Energy Petition for New Underground Cable and Conduit Locations, *71 Echo Road (West of Main Street)*
- 5) Acceptance of resignation from the Cultural Council, *Patricia DeBoer*
- 6) Approval of appointment to the Cultural Council, *Robert Mendes*
- 7) Approval of appointment to the Human Services Committee, *Frank D. Fantasia*
- 8) Review and execution of Memorandum of Agreement between the Cape Cod Commission and the Town of Mashpee, relative to *OpenGov Performance Management Software*
- 9) Certification of Harbormaster

- 10) Discussion relative to Board of Selectmen agenda packets
- 11) Evaluation of Town Manager, FY 2016

ADDITIONAL TOPICS

(This space is reserved for topics that the Chairman did not reasonably anticipate would be discussed)

LIAISON REPORTS

EXECUTIVE SESSION

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Present: Selectman Gottlieb, Selectman O'Hara,
Selectman Cotton, Selectman Sherman
Town Manager Rodney C. Collins
Assistant Town Manager Wayne E. Taylor

Absent: Selectman Cahalane

Meeting Called to Order by Chairman Gottlieb at 6:30 p.m.
Mashpee Town Hall, Waquoit Meeting Room

MINUTES

Monday, June 20, 2016 Regular Session:

Motion made by Selectman Sherman to approve the Regular Session minutes of Monday, June 20, 2016 as presented.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

APPOINTMENTS & HEARINGS

Public Comment: None at this time.

Public Hearing: Application for Class I Dealer License, Tesla Motors MA, Inc.:

The Board of Selectmen opened the Public Hearing on the application of Telsa Motors MA, Inc. to operate a Class I Dealer License at 11 Central Square in Mashpee Commons, Mashpee MA. In accordance with posting requirements, the hearing notice was read aloud into the record.

Jeremy Schneider of Telsa Motors was in attendance to review the application request with the Board of Selectmen and interested public. Mr. Schneider indicated that Telsa Motors MA is the dealer of Telsa's line make of vehicles in Massachusetts, and is responsible for selling and servicing Telsa vehicles in Massachusetts. Dealership locations include Natick, Dedham, Hingham and Boston.

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APPOINTMENTS & HEARINGS

Public Hearing: Application for Class I Dealer License, Tesla Motors MA, Inc.: (continued)

In Mashpee, Telsa MA will operate a small showroom, approximately 1051 square feet with (1) vehicle on display. It was explained that Telsa vehicles are custom configured and ordered prior to production. The Mashpee store will have no inventory of vehicles for sale. The Mashpee location will be for display and sales only and will not conduct service or vehicle maintenance operations. Test drives may be conducted, whereby interested customers are escorted to Telsa vehicles in nearby parking spaces. Orders are taken on iPads and computer kiosks by Telsa staff members. It was noted that electric vehicles are a relatively new form of transportation.

Correspondence was received from Town Counsel Patrick Costello dated July 11, 2016 with respect to this regard. It is Town Counsel's opinion the applicant has met the legal requirements for a Class I license subject to several points of clarification including a recommended ZBA condition.

It is recommended the Board confirm that it is the applicant's intent to engage in the purchase and sale of second hand motor vehicles only as an incidental or secondary business activity at the licensed premises. Mr. Schneider reaffirmed there is no inventory on site. At the Mashpee location Telsa would serve as a facilitator for secondary sales.

Town Counsel has suggested the Board confirm that the subject Telsa franchise has access to the repair facilities for its customer's service needs or demonstrate its access to sufficient repair facilities to service Mashpee customers. In response Mr. Schneider indicated that Dedham services all of Massachusetts with a large enough staff to support the Cape.

When asked of the lease with Mashpee Commons which appears to have lapsed 60 days from the lease commencement date, the Board asked with the expiration of the approval contingency dates would this preclude the applicant from occupying/exercising control over the licensed premises. Mr. Schneider indicated Mashpee Commons is enthusiastic and there are no concerns in having Telsa at the site location. Mr. Schneider added that Telsa is committed to maintaining the store as a full-time location as long as the business supports it.

And further, Town Counsel has recommended the Board approved the conditions of the ZBA Special Permit to the Class 1 license. Condition: The issuance of this License is expressly subject to and contingent upon the terms and conditions of the Special Permit (SP 2016-33) issued and filed by the Mashpee Zoning Board of Appeals on June 29, 2016. Any judicial appeal of the grant of said Special Permit shall render this License null and void and of no legal effect.

Being no comment, the Board motioned to close the Public Hearing.

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APPOINTMENTS & HEARINGS

Public Hearing: Application for Class I Dealer License, Tesla Motors MA, Inc.: (continued)

Motion made by Selectman Gottlieb to close the Public Hearing.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

Motion made by Selectman O'Hara to approve the application of Telsa Motors MA, Inc. to operate a Class I Dealer License at 11 Central Square in Mashpee Commons, Mashpee MA condition upon the following; The issuance of this License is expressly subject to and contingent upon the terms and conditions of the Special Permit (SP 2016-33) issued and filed by the Mashpee Zoning Board of Appeals on June 29, 2016. Any judicial appeal of the grant of said Special Permit shall render this License null and void and of no legal effect.

Motion seconded by Selectman Cotton.

VOTE: 3-1. Motion carries.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, no	Opposed, (1)

Public Hearing: Review of Outside Entertainment License, Finally Dino's:

The Board of Selectmen acting as the Licensing Authority for the Town of Mashpee opened the Public Hearing to address complaints and to discuss remedial measures with respect to the outside Entertainment License for Barnstable Pizza & Pasta, Inc., d/b/a Finally Dino's located at 401 Nathan Ellis Highway, Mashpee, MA.

The hearing notice was read aloud into the record in accordance with posting procedures.

Constantinos Mitrokostas was in attendance with his counsel attorney Kevin Kirrane to discuss this matter with the Board of Selectmen.

Town Counsel Patrick Costello rendered an opinion with respect to a potential modification of the outdoor entertainment license. Relevant to this situation was MGL, Chapter 140, §181, weekday entertainment licenses.

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APPOINTMENTS & HEARINGS

Public Hearing: Review of Outside Entertainment License, Finally Dino's: (continued)

At the last Selectmen's Meeting, the Board heard issues of concern from the neighborhood regarding the nuisance noise levels emanating from the outdoor entertainment at Dino's Sports Bar, John's Pond Center, Route 151, Mashpee.

Attending the June 20, 2016 discussion were several neighbors from Pequot Avenue and Mohican Avenue. The Board of Selectmen requested Mr. Mitrokostas conduct a professional assessment and work cooperatively to mitigate the sound. Mr. Mitrokostas was also requested to conduct stop gap measures. If the situation was not remedied in three weeks, the Board of Selectmen acting as the Licensing Authority agreed to further address this matter at their July 11, 2016 meeting.

There have been issues of concern from the neighborhood that this nuisance has not improved thereby giving the Board of Selectmen reason to hold a public hearing on this matter.

Attorney Kirrane indicated that his client Mr. Mitrokostas has engaged the services of a sound engineer for the purposes of taking steps to reduce the noise levels. However, the ability to take action within the next ten weeks is highly unlikely. Options under consideration include fencing, sound deafening mechanisms and enclosing some of the amplification. Attorney Kirrane stated that it is necessary to explore cost options and the permitting process for these types of options.

It was noted that Mr. Mitrokostas has been proactive and has taken measures to reduce amplification by changing the direction of the speakers, altering the outdoor entertainment for the past two weeks, and reducing the music at 9:30 p.m. There are no violations with respect to the 10:00 p.m. noise bylaw. It was explained that contracts have been executed with bands which consist of 5 to 6 musicians for the next eight to ten weeks. Mr. Mitrokostas indicated he is booked through Labor Day.

In fairness, Mr. Mitrokostas stated there is only six weeks left of the summer and it is important to address the economic impact to his business for sound management practices. Mr. Mitrokostas requested the Board give him ample time to address this matter on a broader scale next year.

When asked of what he has done to lessen the sound Mr. Mitrokostas stated he has lessened the volume of the amplification, closed the side windows, changed the direction of the speakers and he has asked the bands to bring less equipment and smaller speakers. Mr. Mitrokostas indicated that sound also tends to bounce on a concrete floor and cars and other types of traffic impact the sounds. To date no materials have been added to absorb the sound at the subject establishment.

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APPOINTMENTS & HEARINGS

Public Hearing: Review of Outside Entertainment License, Finally Dino's: (continued)

When asked about the outdoor patio Mr. Mitrokostas indicated that outdoor entertainment with amplification began in the outside patio area in 1998. The new patio configuration was completed in 2011.

Virginia Scharfenberg of Pequot Avenue indicated she shared detailed information with the Board of Selectmen regarding this matter three weeks ago. Ms. Scharfenberg stated the amplification has prevented neighbors from using their patios for the past three months. This past weekend Ms. Scharfenberg measured the noise levels, and they are at the continued level. The maximum was 75 and it has ranged in the ensuing weeks from 65 to 71 decibels. With a small seating capacity of 64, Ms. Scharfenberg stated there is no reason for amplification.

Mohican Avenue resident Duncan Campbell indicated the noise level improved during the first weekend, but with the Baha Brothers and the Moonlighters the music was very loud. Steve Jarvis of Pequot Avenue stated he moved to Mashpee five years ago in hopes for some quiet retirement time. Mr. Jarvis indicated the only solution is what the neighborhood has asked, that the entertainment not be amplified. Another resident of Mohican Avenue stated that sound travels to the first and second level of his house. He has three decks and cannot sit on his decks because of the noise levels.

In closing Attorney Kirrane indicated it is essentially three hours on a Friday or Saturday when groups are engaged. On behalf of his client, Attorney Kirrane has proposed to reduce noise level to 9:00 pm, and eliminate the amplification until a permanent solution as articulated in the sound proposal is realized. As part of the renewal process Mr. Mitrokostas indicated he would address the Board to reinstate the amplified music. It was disclosed the amplification within the inside of the facility would remain status quo.

Without amplification Mr. Mitrokostas amended his request to conform to the noise bylaw and have outside entertainment until 10:00 p.m. It was agreed Mr. Mitrokostas would reapply for the outside entertainment license which may or may not include amplified music.

Motion made by Selectman Sherman to close the Public Hearing.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Cotton, yes

Selectman O'Hara, yes
Selectman Sherman, yes

Opposed, none

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APPOINTMENTS & HEARINGS

Public Hearing: Review of Outside Entertainment License, Finally Dino's: (continued)

Motion made by Selectman Sherman to accept the recommendation of Constantinos Mitrokostas for non-amplification, and amend Entertainment License # LN-2016-0048 issued on December 7, 2015 to Barnstable Pizza & Pasta Co., Inc. d/b/a Finally Dino's 401 Nathan Ellis Highway to no longer allow amplified music for the outside patio area.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

Catherine Laurent, DPW Director, acceptance of bid recommendations:

Catherine Laurent, Director of Public Works was before the Board to recommend acceptance of the following bids;

Contract Extension, Mashpee Transfer Station:

Gotta Do Contracting, LLC of Jordan, NY was the low bidder recommended for the daily operation of the Transfer Station. The \$424,370 bid is reflected of a 1.1% increase over fiscal year 2016. The price quotation includes a reduction for the DPW who is now assuming the responsibility of mowing the property, less \$5,850.

Motion made by Selectman Cotton to accept the recommendation of the DPW Director and award the contract extension for the daily operation of the Mashpee Transfer Station to Gotta Do Contracting, LLC in the amount of \$424,370.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

Ms. Laurent indicated she expects to present the bid recommendation for the hauling of trash at the next meeting.

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APPOINTMENTS & HEARINGS

Paving & Catch Basin Adjustment:

It is recommended that a contract be awarded to Lawrence-Lynch Corporation of Falmouth, MA for paving and catch basin work for fiscal year 2017. In response to advertisement, two bids were received. The low bidder; Rochester Bituminous Products of West Wareham were deemed not qualified to work for the Town of Mashpee.

It was noted that all paving contractors working for the Town are required to be pre-qualified by MassDOT. The next low bidder for the annual contract was Lawrence-Lynch. Costs associated to this work were outlined in a memorandum addressed to the Board of Selectmen and Town Manager dated July 5, 2016 from the DPW Director.

Motion made by Selectman Sherman to award a contract to Lawrence-Lynch Corporation for paving and catch basin work as recommended.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

HVAC Control Service & Repair:

Huntington Controls, Inc. of Westwood, MA was recommended for HVAC control service and repair for fiscal year 2017 at a bid quotation of \$189 per hour. It was noted that two bids were received for this contract. After evaluations, the low bidder; Mechanical Air Controls, Inc. of Marshfield was not qualified to perform the work for the Town of Mashpee.

It was noted that Huntington Controls, Inc. is DCAM certified for installation, service and repair of energy management systems. The hourly rate is also less than the state contract price.

Motion made by Selectman O'Hara to accept the bid from Huntington Controls, Inc. for HVAC Control Service and Repair as recommended for \$189 per hour.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

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OLD BUSINESS

Adoption of priorities for FY 2017:

At the last meeting, the Board of Selectmen reviewed priorities for FY 2017 which would guide the Town Manager in the oversight of daily operations. Based on the discussions and feedback, a revised list of priorities was presented to the Board from the Chair in a memorandum dated July 6, 2016. (Enclosure)

Motion made by Selectman Sherman to adopt the Board of Selectmen Priorities for FY 2017 as outlined.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes

Selectman O'Hara, yes

Selectman Cotton, yes

Selectman Sherman, yes

Opposed, none

NEW BUSINESS

Approval of Special Events Application for July 26, 2016, Cape Cod Networking Fundraiser:

Kenneth Palmer was in attendance to request the Selectmen approve a Special Events Application for the First Annual Cape Cod Networking Fundraiser planned to be held from 4:00 p.m. to 8:00 p.m. on Tuesday, July 26, 2016 at B & L Floor Covering, 684 Falmouth Road Mashpee. The event is proposed to benefit Habitat for Humanity of Cape Cod.

It is anticipated that liquor license issues may have to be addressed, and the applicant may return to review this matter with the Board of Selectmen at their July 25, 2016 meeting. Dino's Meals on Wheels will be supplying the food catering truck as well as the beer & wine for the one-day event. With a caterer's license it is not necessary for the Selectmen to authorize a one-day license. However, applicable regulatory agencies will have to be notified and be required to sign off on the application.

Ken Palmer indicated that Habitat is constructing two homes in the Town of Mashpee this year. The networking event will focus on tradesmen and real estate agencies in the Upper Cape and include fundraising in the form of corporate sponsorship/donations, a silent auction, and raffle. The networking will connect businesses and promote growth and further, benefit Habitat in their endeavors. Mr. Palmer indicated the event focuses on Mashpee. Plymouth and Dennis are seeking to duplicate this process.

Parking would be provided at the bank and police detail and volunteers would safely park those who choose to park across the street. It was recommended the abutters be notified of this intent.

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NEW BUSINESS

Approval of Special Events Application for July 26, 2016, Cape Cod Networking Fundraiser: (continued)

When asked how the funding would be collected Mr. Palmer stated he is setting up a bank account, and all monies and donations would be accounted for. It was agreed the applicant would discuss the requirements for this event including the general license application and related insurance documentation with Christine Willander, the Administrative Assistant to the Town Manager.

Motion made by Selectman Sherman to approve the Special Events Application for the First Annual Cape Cod Networking Fundraiser on July 26, 2016 from 4:00 p.m. to 8:00 p.m. at 684 Falmouth Road, Mashpee contingent upon the requirements of the general license application, and of the DPW and Board of Health signing off on the license application.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

Acceptance of donation/gift of two (2) parcels of land to the Town for conservation use, Clipper Ship Village of Mashpee Property Owners Association, Inc.:

Correspondence was received from Andrew McManus; Conservation Agent dated July 11, 2016 with respect to the donation of association lands (Clipper Ship Village) to the Conservation Commission.

The lots intended to be donated from the Clipper Ship Village of Mashpee Property Owners Association, Inc. a non-profit corporation include Lot 115 at 0 Mashpee Neck Road, Mashpee, Lot 25, Lot 26, Lot 43 and Lot 77 located respectively at 44 Ships Lantern Drive, 43 Compass Drive, 5 Topsail Road and 42 Ships Wheel Drive, Mashpee.

Mr. McManus in his memorandum indicated the Conservation Commission voted unanimously to accept all of the donated parcels for conservation purposes. It was noted that most of the parcels are directly connected to the Mashpee River Woodlands Conservation Land. One parcel is partially connected to the Mashpee River Woodlands, but it also abuts an existing single family home.

Mr. McManus indicated Town Counsel has approved the Quit Claim deeds as presented.

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NEW BUSINESS

Acceptance of donation/gift of two (2) parcels of land to the Town for conservation use, Clipper Ship Village of Mashpee Property Owners Association, Inc.: (continued)

Motion made by Selectman Cotton to accept the donation/gift of land from the Clipper Ship Village of Mashpee Property Owners Association, Inc. as referenced under the care and custody of the Conservation Commission.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

Approval of date/time change for Mashpee Chamber of Commerce Annual Clambake, new date/time: August 26, 2016 from 5:30 – 8:00 p.m.:

Correspondence was received from Mary Lou Palumbo, Executive Director of the Mashpee Chamber of Commerce announcing a new date and time change for the Chamber's 2nd annual clambake. The event was previously scheduled for July 9, 2016. The new date is August 26, 2016 from 5:30 p.m. to 8:00 p.m. at the Mashpee Commons Green. Beer and wine is intended to be served at the fundraiser event.

With the amended date, the applicant would be required to obtain a new sign permit.

Motion made by Selectman Sherman to approve the request of the Mashpee Chamber of Commerce to hold their Annual Clambake on August 26, 2016 from 5:30 p.m. to 8:00 p.m. at the Mashpee Commons Green.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

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NEW BUSINESS

Approval of NStar Electric Co. dba Eversource Energy Petition for New Underground Cable and Conduit Locations, 71 Echo Road (West of Main Street):

Communication was received from NStar Electric Co. d/b/a Eversource Energy dated July 7, 2016 requesting permission to install and maintain two (2) 4" conduits and two (2) manholes at 71 Echo Road, West of Main Street for the purpose of accommodating new service.

A public hearing was held on Friday, June 17, 2017 with respect to this regard. Direct abutters were notified. The Director of Public Works advised the applicant obtain the proper permit through the DPW upon completion of the hearing.

Motion made by Selectman Sherman to certify the Petition from NStar Electric d/b/a Eversource Energy; Plan #103912 as referenced at the site location 71 Echo Road, Mashpee.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

Acceptance of resignation from the Cultural Council, Patricia DeBoer:

Patricia DeBoer, Interim Superintendent of Schools submitted a letter of resignation from the Cultural Council dated June 23, 2016 to the Board of Selectmen for approval.

Motion made by Selectman O'Hara to accept the resignation from Patricia DeBoer from the Cultural Council with regret.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

It was agreed the Board of Selectmen would remit a letter of appreciation to Ms. DeBoer for her dedicated service to the Town of Mashpee.

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NEW BUSINESS

Approval of appointment to the Cultural Council, Robert Mendes:

Correspondence was received from Barbara Cotton dated June 21, 2016 recommending the appointment of Robert Mendes to the Cultural Counsel. It was announced at their June meeting, the Cultural Counsel voted to accept and recommend Mr. Mendes application.

Motion made by Selectmen O'Hara to appoint Robert Mendes to the Cultural Council as recommended.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

Approval of appointment to the Human Services Committee, Frank D. Fantasia:

A letter of interest was received from Frank Fantasia dated June 23, 2016 in serving on the Mashpee Human Services Committee. Mr. Fantasia has discussed his interest with Gayle Wilson the Human Services Director who recommended his appointment. Mr. Fantasia serves as a board member of the Saint Vincent DePaul chapter at the Christ the King parish.

Motion made by Selectman O'Hara to appoint Frank D. Fantasia to the Human Services Committee.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

Review and execution of Memorandum of Agreement between the Cape Cod Commission and the Town of Mashpee, relative to OpenGov Performance Management Software:

It was agreed the Board would defer review of the above referenced agenda topic to the next meeting.

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NEW BUSINESS

Certification of Harbormaster:

Correspondence was received from Town Manager Rodney C. Collins dated July 7, 2016 relative to the selection process for the position of Harbormaster. The candidate Alec Turner of Plymouth, MA has completed all phases associated to the selection process. Mr. Turner's appointment is intended to commence on July 25, 2016. It was noted at the term of his lease Mr. Turner intends to relocate to the Town of Mashpee. Mr. Turner is currently the Assistant Harbormaster for the Town of Falmouth. Mr. Turner holds a Captain's license and is certified as a part-time police officer in the Commonwealth of Massachusetts.

Motion made by Selectman O'Hara to certify and confirm the appointment process relative to the selection process for the appointment of Alec Turner to the full-time position of Harbormaster.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

Discussion relative to Board of Selectmen agenda packets:

In an effort to provide complete and thorough information to the public and press regarding agenda items for regularly scheduled meetings, Policy No. 065 was presented to the Board of Selectmen for adoption. (Enclosed)

It was disclosed the packet would be made available absent of Executive Session minutes and/or lawyer/client information. Personal information shall also be redacted.

Motion made by Selectman Cotton to adopt Policy No. 065 – Distribution of Board Meeting Agenda as presented.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	
Selectman Cotton, yes	Selectman Sherman, yes	Opposed, none

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NEW BUSINESS

Evaluation of Town Manager, FY 2016:

In accordance with the contract stipulations of the Town Manager, the Chairman of the Board of Selectmen annually evaluates the Town Manager Performance. Andrew Gottlieb, Chairman of the Board of Selectmen completed the performance evaluation for the rating period; July 2015 through July 2016.

Chairman Gottlieb indicated Mr. Collins as Town Manager of the Town of Mashpee has acquitted himself easily well into the role of Town Manager. His performance review is excellent in doing the job as it is expected of him. It was agreed Town Manager Rodney C. Collins has performed exemplary for the Town of Mashpee.

Town Manager Rodney C. Collins indicated it has been a pleasure and an honor to serve the Town of Mashpee and with the new Assistant Town Manager Wayne E. Taylor the upcoming year for the Town should prove even better.

LIAISON REPORTS

Appointment of Assistant Town Manager: Wayne E. Taylor received a warm welcome from the Board of Selectmen in his recent appointment as Assistant Town Manager. The early reviews have been great, and the expectations are of high standard.

Nuisance Signage: A brief discussion followed with respect to nuisance signage being posted throughout the Town. This has been a primary concern in neighborhood association meetings. Mashpee signage regulations shall be duly enforced.

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Adjournment:

Motion made by Selectman O'Hara to adjourn at 7:45 p.m.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes

Selectman O'Hara, yes

Selectman Cotton, yes

Selectman Sherman, yes

Opposed, none

Respectfully submitted,

Kathleen M. Soares

Secretary to the Board of Selectmen

Enclosure:

Board of Selectmen Revised Priorities for FY17 dated July 6, 2016

Board of Selectmen Policy 065- Distribution of Board Meeting Agenda